

SPECIAL PURPOSE FINANCIAL REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2023

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STATEMENT BY THE COMMITTEE FOR THE YEAR ENDED 30 SEPTEMBER 2023

The Committee has determined that Health Services Union of Western Australia (Union of Workers) (the "Union") is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the Committee, the financial report as set out on the following pages:

- a) Presents a true and fair view of the financial position of the Union as at 30 September 2023 and its performance for the year ended on that date.
- b) At the date of this statement, there are reasonable grounds to believe that the Union will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for on behalf of the Committee by:-

Cheryl Hamill President

Naomi McCrae Secretary

Dated at Perth, WA this 13 day of November 2023

STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 SEPTEMBER 2023

	2023 \$	2022 \$
INCOME		
Subscriptions from Members - HSU Interest	3,563,319 11,444	3,438,537 4,639
TOTAL INCOME	3,574,763	3,443,176
EXPENDITURE		
ADMINISTRATION		
Computer Maintenance Fees	28,012	60,959
General Postage	1,482	1,996
Equipment Purchases and Repairs	8,798	(2,600)
Stationery and Office Supplies	14,170	17,988
Telephone and Electricity	27,311	27,751
Leasing Charges	31,033	30,636
Other Administrative Costs	4,302	1,771
Audit Fees	8,875	8,400
DEPRECIATION	123,983	146,901
Plant and Equipment	33,013	33,222
Right of Use Assets	37,673	40,495
	70,686	73,717
FINANCE	,	,
Banking Taxes, Fees and Sundries	41,855	43,925
Interest Expense on ROUA	3,302	3,321
	45,157	47,246
Transfers to Health Services Union of Australia WA Branch	172,328	151,312
	172,328	151,312
INDUSTRIAL		,
Affiliation - TLC	40,336	38,561
Industrial Campaigns and Research	10,426	25,428
Industrial Conventions and Seminars	2,036	467
Legal Opinions and Fees	20,862	1,282
	73,660	65,738
MEMBERS AND COMMITTEE		
Bereavement Fund Payments	10,500	15,000
Committee Expenses and Honoraria	13,390	12,987
Committee and Staff Insurance	29,890	12,146
Delegates Conferences and Job Reps Training	9,680	2,489
Meeting of Members, Committees and Sub Committee	1,305	1,871
Members Insurance	168,831	187,214
Membership Promotions and Sponsorships	2,434	6,329
Other	19,577	7,332
	255,607	245,368

STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 SEPTEMBER 2023

	2023 \$	2022 \$
EXPENDITURE		
OCCUPANCY OF COOLGARDIE TERRACE		
Cleaning and Maintenance	25,389	19,837
Rates, Taxes and Insurance	21,148	18,411
	46,537	38,248
PRINTING AND PUBLICATION		
Membership Card and Other	5,313	5,203
	5,313	5,203
STAFF		
Wages and Salaries	2,300,580	2,171,367
Superannuation	328,318	290,556
Insurance, Amenities, Training Courses and Other Expenses	47,537	(56,699)
Long Service Leave and Annual Leave Provisions	(23,484)	60,862
Payroll Tax	106,432	88,695
	2,759,383	2,554,781
TRAVELLING		
Country and Other	13,728	10,284
Vehicle Expenses and Allowance	28,545	23,864
Vehicle Lease	(661)	666
Fringe Benefit Tax	21,298	14,243
	62,910	49,057
TOTAL OPERATING EXPENSES	3,615,564	3,377,571
NET (DEFICIT)/ SURPLUS FOR THE YEAR	(40,801)	65,605
OTHER COMPREHENSIVE INCOME Revaluation Increment TOTAL OTHER COMPREHENSIVE INCOME FOR THE YEAR		<u> </u>
TOTAL COMPREHENSIVE (LOSS)/ INCOME FOR THE YEAR	(40,801)	65,605

STATEMENT OF FINANCIAL POSITION AS AT 30 SEPTEMBER 2023

	Note	2023 \$	2022 \$
ASSETS		·	·
Current Assets			
Cash and Cash Equivalents Trade and Other Receivables Prepayments	3	1,309,938 8,351 294,391	1,612,447 10,819 80,040
Total Current Assets		1,612,680	1,703,306
Non-Current Assets			
Freehold Property at Valuation - 8 Coolgardie Tce Plant, Equipment and Office Fit Out Right of Use Assets	4 4 5	1,680,000 104,805 86,316	1,680,000 110,621 52,159
Total Non-Current Assets		1,871,121	1,842,780
Total Assets		3,483,801	3,546,086
LIABILITIES			
Current Liabilities			
Trade and Other Payables Provision for Employee Benefits Lease Liabilities	6 7 5	162,828 480,615 40,464	190,342 541,630 38,322
Total Current Liabilities		683,907	770,294
Non Current Liabilities			
Provision for Employee Benefits Lease Liabilities	7 5	75,572 54,457	38,041 27,085
Total Non Current Liabilities		130,029	65,126
Total Liabilities		813,936	835,420
Net Assets		2,669,865	2,710,666
EQUITY			
Retained Earnings Revaluation Surplus		1,359,865 1,310,000	1,400,666 1,310,000
Total Equity		2,669,865	2,710,666

STATEMENT OF CHANGES IN EQUITY AS AT 30 SEPTEMBER 2023

	Retained Earnings \$	Revaluation Surplus \$	Total \$
Balance at 1 October 2021	1,335,061	1,310,000	2,645,061
Surplus for The Year Other Comprehensive Income Total Comprehensive Income For The Year	65,605 - 65,605	- - -	65,605 - 65,605
Balance at 30 September 2022	1,400,666	1,310,000	2,710,666
Deficit for The Year Other Comprehensive Income Total Comprehensive Loss For The Year	(40,801) - (40,801)	- - -	(40,801) - (40,801)
Balance at 30 September 2023	1,359,865	1,310,000	2,669,865

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 SEPTEMBER 2023

	Note	2023 \$	2022 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts from Customers Payments to Suppliers and Employees Interest Received		3,565,787 (3,806,906) 11,444	3,518,386 (3,079,957) 4,639
Net Cash (Used in)/ Provided by Operating Activities	8	(229,675)	443,068
CASH FLOWS FROM INVESTING ACTIVITIES			
Purchase of Plant and Equipment		(27,197)	(59,808)
Net Cash Used in Investing Activities		(27,197)	(59,808)
CASH FLOWS FROM FINANCING ACTIVITIES			
Repayments of Lease Liabilities		(45,637)	(37,552)
Net Cash Used in Financing Activities		(45,637)	(37,552)
NET (DECREASE)/ INCREASE IN CASH HELD		(302,509)	345,708
Cash at Beginning of Financial Year		1,612,447	1,266,739
Cash at End of Financial Year	3	1,309,938	1,612,447

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2023

Note 1. Summary of Significant Accounting Policies

This special purpose financial report has been prepared for distribution to the members to fulfill the Committee's financial reporting requirements under the Union's constitution. The accounting policies used in the preparation of this report, as described below, are consistent with the financial reporting requirements of the Union's constitution and with previous years and are, in the opinion of the Committee, appropriate to meet the needs of members.

Special Purpose Financial Report

The Union is not a reporting entity because in the Committee's opinion, it is unlikely that users exist who are unable to command the preparation of reports tailored so as to satisfy all of their information needs. This is therefore a special purpose financial report that has been prepared for the use of members.

The report has been prepared in accordance with the following Australian Accounting Standards:

AASB 107: Statement of Cash flows AASB 110: Events after the Balance Sheet Date AASB 1054: Australian Additional Disclosures

No other applicable Accounting Standards, Australian Accounting Interpretations or other authoritative pronouncements of the Australian Accounting Standards Board have been applied.

Basis of Accounting

The financial statements have been prepared on an accruals basis and in accordance with the historical cost convention and do not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following specific accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

(a). Income Tax

The Union is tax exempt under Division 50 of the Income Tax Assessment Act of 1997.

(b). Property, Plant and Equipment

Property, plant, and equipment are brought to account at cost or at fair value or the committee's valuation less, where applicable, any accumulated depreciation and impairment. The carrying amount of property, plant, and equipment is reviewed by the committee to ensure it is not in excess of the recoverable amount from those assets.

Depreciation

The depreciable amount of all classes fixed assets other than building and office fit out costs are depreciated on a diminishing value basis over the useful lives to the Union commencing from the time the asset is held ready for use.

Office fit out costs are capitalised and depreciated over 5 years.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2023

Note 1. Summary of Significant Accounting Policies (Continued)

(c). Employee Entitlements

Provision is made for the Union's liability for employee entitlements arising from services rendered by employees up to balance date. These entitlements include wages and salaries, annual leave, and long service leave. Employee entitlements have been measured at the current values of leave owing to the respective employee, plus related on-costs. The calculation has been made for all employees from the date of commencement and the liability is classified as current for all employees who have completed seven years of continuous service at the reporting date.

Contributions are made by the Union to an approved employee superannuation fund and are recorded as expenses when paid.

(d). Goods and Services Tax

Revenues, expenses and assets are recognized net of goods and services tax (GST), except where the amount of GST incurred is not recoverable. In these circumstances the GST is recognized as part of the cost of acquisition of the asset or as part of the expense item.

Receivables and payables are stated with the amount of GST included. The net amount of GST recoverable or payable is included as a current asset or liability in the statement of financial position.

(e). Comparatives

When required by the Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

(f). Leases

The Union assesses at contract inception whether a contract is, or contains, a lease. That is, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

Union as lessee

The Union applies a single recognition and measurement approach for all leases, except for short-term leases and leases of low-value assets. The Union recognises lease liabilities to make lease payments and right-of-use assets representing the right to use the underlying assets.

Right-of-use assets

The Union recognises right-of-use assets at the commencement date of the lease (i.e., the date the underlying asset is available for use). Right-of-use assets are measured at cost, less any accumulated depreciation and impairment losses, and adjusted for any remeasurement of lease liabilities. The cost of right-of-use assets includes the amount of lease liabilities recognised, initial direct costs incurred, and lease payments made at or before the commencement date less any lease incentives received. Right-of-use assets are amortised on a straight-line basis over the shorter of the lease term and the estimated useful lives of the assets.

If ownership of the leased asset transfers to the Union at the end of the lease term or the cost reflects the exercise of a purchase option, depreciation is calculated using the estimated useful life of the asset. The right-ofuse assets are also subject to impairment.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2023

Note 1. Summary of Significant Accounting Policies (Continued)

Lease liabilities

At the commencement date of the lease, the Union recognises lease liabilities measured at the present value of lease payments to be made over the lease term. The lease payments include fixed payments (including insubstance fixed payments) less any lease incentives receivable, variable lease payments that depend on an index or a rate, and amounts expected to be paid under residual value guarantees. The lease payments also include the exercise price of a purchase option reasonably certain to be exercised by the Union and payments of penalties for terminating the lease, if the lease term reflects the Union exercising the option to terminate. Variable lease payments that do not depend on an index or a rate are recognised as expenses (unless they are incurred to produce inventories) in the period in which the event or condition that triggers the payment occurs.

In calculating the present value of lease payments, the Union uses the implicit the interest rate or incremental borrowing rate if the implicit lease rate is not readily determinable. Union to use as applicable. After the commencement date, the amount of lease liabilities is increased to reflect the accretion of interest and reduced for the lease payments made. In addition, the carrying amount of lease liabilities is remeasured if there is a modification, a change in the lease term, a change in the lease payments (e.g., changes to future payments resulting from a change in an index or rate used to determine such lease payments) or a change in the assessment of an option to purchase the underlying asset.

Peppercorn or below market leases

The Union has elected to recognise the fair value of the leased property at inception of the lease. The difference between the fair value of the leased asset and the lease liability measured at the present value of the 'peppercorn' lease rental, is recognised as income.

Short-term leases and leases of low-value assets

The Union's short-term leases are those that have a lease term of 12 months or less from the commencement. It also applies the lease of low-value assets recognition exemption to leases that are below \$7,000. Lease payments on short-term leases and leases of low-value assets are recognised as expense on a straight-line basis over the lease term.

Note 2. Capital Commitment

The Union has no capital commitments at balance date.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2023

	2023 \$	2022 \$
Note 3. Cash and Cash Equivalent		
HSU Operating Account HSU Savings Account HSU Members Equity Account Petty Cash	3,916 302,719 1,002,803 500	2,649 617,935 991,363 500
	1,309,938	1,612,447
Note 4. Property, Plant and Equipment		
Freehold Property at Valuation - 8 Coolgardie Tce	1,680,000	1,680,000
Property Improvement at Cost Less: Accumulated Depreciation	972,061 (972,061) -	972,061 (972,061) -
Fitting and Office Machinery at Cost Less: Accumulated Depreciation	402,326 (317,458) 84,868	381,009 (295,309) 85,700
Motor Vehicles at Cost Less: Accumulated Depreciation	47,704 (27,767) 19,937	47,704 (22,783) 24,921
Plant, Equipment and Office Fit Out	104,805	110,621
Total Property, Plant and Equipment	1,784,805	1,790,621
Note 5. Right of Use Assets and Lease Liabilities		
Right of Use Assets - Vehicles		
Cost Accumulated Depreciation	163,008 (76,692) 86,316	150,525 (98,366) 52,159
Lease Liabilities		
Current Non-current	40,464 54,457 94,921	38,322 27,085 65,407

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2023

Note 6. Trade and Other Payables	2023 \$	2022 \$
Trade Creditors Fees Received in Advance Superannuation Payable GST Payable PAYG Withholding Payable Credit Card Payable Union Fees Payable	40,096 35,675 30,487 13,694 41,792 - 1,084 162,828	44,694 40,270 27,956 31,516 41,694 3,303 909 190,342
Note 7. Provision for Employee Benefits		
Current Provision for Annual Leave Provision for Long Service Leave Non-Current Provision for Long Service Leave	288,096 192,519 480,615 75,572 75,572 556,187	307,154 234,476 541,630 38,041 38,041 579,671
Note 8. Cash Flow Information		
Reconciliation of Cash Flow from Operations with Net Surplus for The Year Net (Deficit)/ Surplus for The Year Non-Cash Flows in Profit and Loss:	(40,801)	65,605
Depreciation Interest on Lease Liabilities	70,686 3,321	73,717 3,321
Changes in assets and liabilities: (Increase)/Decrease in Trade and Other Receivables (Increase)/Decrease in Prepayments Increase/(Decrease) in Trade and Other Payables Increase/(Decrease) in Provisions for Employee Entitlements	2,468 (214,351) (27,514) (23,484)	79,849 146,101 13,613 60,862

Net Cash Provided by Operating Activities

Note 9. Events After The Reporting Period

No matter or circumstance has arisen since 30 September 2023 that has significantly affected, or may significantly affect the Union's operations, the results of those operations, or the Union's state of affairs in future financial years.

(229,675)

443,068



AUDITORS' INDEPENDENCE DECLARATION TO THE MEMBERS OF HEALTH SERVICES UNION OF WESTERN AUSTRALIA (UNION OF WORKERS)

As auditor for the audit of Health Services Union of Western Australia (Union of Workers) for the year ended 30 September 2023, I declare that, to the best of my knowledge and belief, during the year ended 30 September 2023 there has been:

i. No contraventions of any applicable code of professional conduct in relation to the audit.

ANW Audit

AMW AUDIT Chartered Accountants

BILLY-JOE THOMAS Director & Registered Company Auditor RO Registration Number AA2017/62

Dated at Perth, Western Australia this 16th day of November 2023

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INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF HEALTH SERVICES UNION OF WESTERN AUSTRALIA (UNION OF WORKERS)

Report on the Audit of the Financial Report

Opinion

I have audited the financial report of Health Services Union of Western Australia (Union of Workers) (the "Union") which comprises the statement of financial position as at 30 September 2023, the statement of profit or loss and other comprehensive income, the statement of changes in equity, the cash flows statement for the year then ended, notes to the financial statements, including a summary of significant accounting policies; and the statement by the committee.

In my opinion, the accompanying financial report presents fairly, in all material aspects, the financial position of Health Services Union of Western Australia (Union of Workers) as at 30 September 2023, and its financial performance and its cash flows for the year ended on that date in accordance with accounting policies described in Note 1 to the financial report, including:

- a) The Union has kept accounting records in a form that have enabled an informed opinion to be expressed;
- b) All the information, records, documents and explanations that, under Section 65A of the *Industrial Relations Act 1979*, I required officers of the Union to furnish, were furnished; and
- c) No official of the Union has contravened or failed to comply with Section 74 of the *Industrial Relations Act 1979*.

Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of my report. I am independent of the Union in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of Matter – Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the committee of management's financial reporting responsibilities. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Responsibilities of Committee of Management for the Financial Report

The Committee of Management of the Union is responsible for the preparation of the financial report in accordance with the accounting policies described in Note 1 of the financial statements and for such internal control as committee of management determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Committee of Management is responsible for assessing the Union's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Committee of Management either intend to liquidate the Branch or to cease operations, or have no realistic alternative but to do so.

amw

Auditor's Responsibilities for the Audit of the Financial Report

My objective is to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Branch's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Committee of Management.
- Conclude on the appropriateness of the Committee of Management's use of the going concern basis
 of accounting and, based on the audit evidence obtained, whether a material uncertainty exists
 related to events or conditions that may cast significant doubt on the Branch's ability to continue as
 a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in
 my auditor's report to the related disclosures in the financial report or, if such disclosures are
 inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to
 the date of my auditor's report. However, future events or conditions may cause the Branch to cease
 to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Branch to express an opinion on the financial report. I am responsible for the direction, supervision and performance of the Branch audit. I remain solely responsible for my audit opinion.

I communicate with the Committee of Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

I declare that I am an approved auditor, a member of Chartered Accountants Australia and New Zealand and hold a current Public Practice Certificate.

Audit ANW

AMW AUDIT Chartered Accountants Address: Unit 8, 210 Winton Road, Joondalup, Western Australia

BILLY-JOE THOMAS Director & Registered Company Auditor RO Registration Number AA2017/62

Dated at Perth, Western Australia this 16th day of November 2023